



To all potential Rural Mutual Insurance Event Center Arts & Crafts Vendor Participants:

We are proud to be showcasing our area arts & crafts people for the 2019 Wisconsin Farm Technology Days to be held in Jefferson County on July 23 - 25, 2019. Our host family is Walter Grain Farms, Mike & Sarah Walter and family – W5340 French Road, Johnson Creek, WI 53038.

This 3-day event is an educational exhibition of agriculture and agri-business innovations. There are many activities for the whole family that pertain to farm and non-farm individuals. Approximately 40,000 people attend the show over 3 days.

More information can be found at www.wifarmtechnologydays.com/jefferson

Bag check will be available for any purchases that customers do not want to carry around show.

Booth size:

10' x 10' all material must be contained in this space:	\$150.00 for 3 days
13' x 10' deep all material must be contained in this space:	\$180.00 for 3 days

Information to consider:

- A WI sales tax account number is required to sell and we must get the information as we are required to forward the names and addresses of vendors selling products to the WI Dept. of Revenue.
**No Wisconsin Farm Technology Days Inc. logos may be used.
- Application due by January 31, 2019 any submitted after that date will be considered by availability.
**All vendors are required to have \$1,000,000 liability insurance coverage; coverage can be purchased from Farm Technology Days for \$100.00.
- Final booth assignments will be issued by the chairs of family living tent and may not be moved. Upon return of a signed contract after acceptance your information will be advertised on the website and other locations as available.
- All exhibitors and stage will be in one 60' x 180' tent.
- Request electricity if needed.
- Limited security is provided during the shows evening hours; tent sides will be closed but you agree to assume responsibility for your product inventory.
- Exhibitor must provide any equipment needed for booth (example; table, chairs, fan)
- Booth must be dismantled immediately after 4PM on July 25th as no security will be provided from that point on.
- Vehicles are prohibited from the tent city area after 8:25 AM each day.
- If needed someone will transport you to your vehicle during the day to retrieve additional supplies. (We are working on having storage close to the tent for extra stock that does not fit in your booth).
**Attendance for all three days from 9AM to 4:00PM is mandatory for your booth no early tear-downs
- Wi-Fi will be available for advance purchase.

Please fill out application for your booth and mail to address listed on the booth application.

For any additional information or questions contact: Tim Finger 920-253-0628

Thank You from the Rural Mutual Insurance Event Center Committee Jefferson County Farm Technology Days 2019



HOSTED BY: WALTER GRAIN FARMS, MIKE & SARAH WALTER AND FAMILY

Website: wifarmtechnologydays.com/Jefferson

Application for the Rural Mutual Event Center Arts & Crafts Vendor Booth

Business name (Spelling exact for publication) _____

Contact person _____

Mailing address _____

City _____ State _____ Zip _____

Phone number _____ Cell phone _____

Email _____

Website (if you have one) _____

List a description of all items that you will sell (Show will be juried to reduce repetition of vendor type) Include at least 3 photos representing your items for display or email to finger@tds.net. To receive any photos back include self-addressed and stamped envelope. Use back of sheet if more space is required

Booth options available: 10' x 10' \$150.00 for 3-day event _____

Check which one you want Double booth \$300.00 for 3 days _____

10' x 13' (limited number available) \$180.00 for 3 days _____

Do you need electricity? _____ Fans or additional lights can enhance your area and is provided by show.

Include check for \$30 deposit with application made out to Jefferson County Farm Technology Days (this check will be held and returned to you if you are not selected to be in show).

If you are selected you will need to provide a FEIN or Social Security number and Wisconsin Temporary Event & Seller information.

You will also need to provide proof of \$1 million of liability Insurance or send a check for \$100 to purchase from Farm Technology Days within 30 days of acceptance.

Mail booth application and payment by January 31, 2019 to:

**Jefferson County UWEX, Attn: Rural Event Center,
864 Collins Road, Jefferson, WI 53549**

Any applications after that date will depend on booth availability.