

2019 Wisconsin Farm Technology Days
Jefferson County
Walter Grain Farms, Johnson Creek, Wisconsin
July 23 – 25, 2019

Exhibitor Information

SHOW CONTACT

WFTD Office

Phone: 920-350-5364 (Cell)

Fax: 920-350-7261

E-mail: tiffany@wifarmtechnologydays.com or
info@wifarmtechnologydays.com

Starting July 9, 2019

Pre-Show Hours: 8am – 4pm

On-Site Number: 1-855-494-3276

SHOW HOURS:

Tuesday & Thursday – 9am – 4pm

Wednesday – 9am – 7pm

EXHIBIT ACCESS BY CAR:

7am to 8am – All Days

4pm to 5:30pm - Tuesday

Gates open for Exhibitor Access are off the Exhibitor Parking

WEBSITE: www.wifarmtechnologydays.com

Show Set-up:

- **Outdoor Lot Set-Up** can take place July 9 – July 22, 8am – 4pm. Headquarters closed July 13 & 14.
- **Inside booth (agribusiness and theme tents)** set-up is July 21 & 22 from 8am – 4pm
- **Security** will be on the grounds from July 9 – July 28.

Deliveries:

The Show will be open for deliveries beginning on June 20. **The address for deliveries will be W5340 French Road, Johnson Creek, WI 53038.** Small or weather sensitive deliveries will be kept in storage until requested by the exhibitor; larger/weather tolerant deliveries will be placed in the lot/booth. **Make sure the truck driver knows the company name/lot or booth number(s) so that your delivery can be stored or dropped off at the correct location.**

ALL EXHIBITORS – IF YOU USE WIRE OR METAL SPIKES/STAKES IN TENT CITY, YOU WILL BE RESPONSIBLE FOR ANY DAMAGE TO EQUIPMENT CAUSED BY THOSE ITEMS BEING LEFT BEHIND AFTER MOVE-OUT. We need to protect the farmers' fields and equipment.

Lot/Booth Set-Up Not Requiring Unloading Assistance:

If you do not need assistance to unload your display, please follow the directions to the show as shown on the website at <http://www.wifarmtechnologydays.com/directions.php>. The directions are also on the back of the parking tags. When you reach the show site, call 1-855-494-3276 and choose Tent City.

Lot/Booth Set-Up Requiring a Loading Dock or Unloading Assistance:

If you are arriving during regular hours 8am – 4pm, just follow signs to the Loading Dock. If you are expecting to arrive before or after those hours, please call the Grounds/Loading Dock prior to arrival, call 1-855-494-3276 and select Grounds. Follow directions on the back of the parking tags or as shown on the website at <http://www.wifarmtechnologydays.com/directions.php> and then follow signs to the Grounds/Loading Dock. Skidsteers and telehandlers will be available to assist in unloading; if you require a crane, please schedule a delivery time at least 24 hours in advance at the exhibitor's expense.

Navigation System directions

If you are using a navigation system, please enter **W5340 French Road, Johnson Creek, WI.** However, as you get close to the show grounds you will need to follow FTD informational signs and law enforcement traffic control direction.

Show Admission

EACH PERSON MUST HAVE AN EXHIBITOR PASS, DAILY ADMISSION PASS, OR PAY AT THE GATE, TO ENTER THE GROUNDS ON SHOW DAYS. WITHOUT AN EXHIBITOR PASS OR AN ADMISSION PASS YOU WILL BE CHARGED THE DAILY \$8 ENTRANCE FEE. Your purchased Exhibitor Passes and/or admission passes, and complimentary parking mirror tags are being mailed unless you requested that they be held for pickup at the Headquarters Trailer. Additional passes can be purchased and additional mirror tags can be picked up at Headquarters on 6th and Central before the show.

Food Service: Pre Show: Food will be available in Tent City on Monday, July 22, from 10am – 2pm in the Blue Tent by the Progress Pavilion in the center of the show.

During the show: There will be six Food Tents serving daily. The Food Tent next to the Progress Pavilion will be serving breakfast during the show from 7:30am – 10am. Ice may be purchased and picked up at Headquarters. You may purchase food vouchers at the Headquarters trailer with credit card or cash. Denominations of \$2 and \$5 for no-change food vouchers will be available. There will be an ATM machine near Headquarters for your convenience.

Electrical Service: will be available starting July 18 limited access prior. No electricity can be ordered after July 9. You may bring your own generator if you need electricity prior to July 9 but cannot use your own generator during the show.

Additional Services: To order wood chips, shavings, exhibitor passes or any other services after July 9, **you must order and pay for them at Headquarters** on 6th and Central with credit card or cash.

Landscaping Materials: All landscaping materials will be dropped at outdoor lots – **it will not be spread.** For spreading, please contact a landscaper listed at <http://www.wifarmtechnologydays.com/exhibitor-service-directory.php>

Agribusiness Booths in Tents: Each booth comes with one electrical outlet and chips on the ground. Booths do not come with tables or chairs. Exhibitors can bring their own or order from JK Rentals, see Tent Order Form at www.wifarmtechnologydays.com. All exhibitor property must be removed from the tents as soon as possible as they will begin dismantling tents on **Friday, July 26.**

Lot/Booth Access Prior to Show Hours: Exhibitors needing to access Tent City with vehicles during non-show hours can do so from 7am to 8am and from 4pm – 5:30pm (Tuesday and Thursday) through the vendor access gates see front page. In the event of moisture or ground conditions being limited, access to tent city may be closed to vehicle traffic. Notification of any access limit will be posted at <http://www.wifarmtechnologydays.com>. By 8:30am your vehicle **must be removed** from Tent City. No exhibitor vehicles, except for permitted UTVs, may be operated in Tent City during show hours. Violators will be stopped. No **camping or carry-in alcohol** is allowed in Tent City.

Release of Exhibits: Exhibits may not be removed prior to 4pm on July 25, 2019. Please watch for the detailed map and instructions to coordinate an organized and safe release. Tear Down maps and instructions will be available at Headquarters.

Use of UTV's: Companies participating in Field Demonstrations and/or Ride & Drive will be allowed ONE UTV/Golf cart to transport customers to those areas. UTV must be permitted at Headquarters on 6th and Central before using within Tent City. Exhibitors may use UTV's during access hours prior to and after show hours.

No Food or Drink Can Be Dispensed During the Show without permission from the Executive Committee. To obtain permission, please write a letter to FTD Executive Committee and fax to 920-350-7261 or email info@wifarmtechnologydays.com.

Aerial Devices: No aerial devices may be higher than the highest tent. No Unmanned Aerial Vehicles (UAV/Drones) may be operated within Tent City without an already approved Drone /UAV permit. The show has a designated drone display area.

Garbage and Recycling: Exhibitors must dispose of all garbage and recyclables in the appropriate receptacles. At show closure your lot or booth area must be returned to pre-show condition per Terms and Conditions.

Livestock: Exhibitors must provide copies of show health papers to the Headquarters prior to bringing animals on the grounds and unloading. BVD and Health Certificates for cattle and scrapies for sheep and goats are required. Questions about water for animals or manure removal should be directed to the Grounds Trailer.

Cancellations/Refunds: No lot, booth, or electrical cancellations will be accepted after May 31, 2019 per Terms and Conditions. Please pay for all on-site purchases with credit card or cash only. VISA, Mastercard and Discover are accepted.

Exhibitor Lounge/Hospitality Trailer: Benefits for exhibitors with passes include the use of the air-conditioned exhibitors' trailer/lounge located in the Headquarters Square. The trailer is hosted by the 2020 Eau Claire County Farm Technology Days Committee. Trailer Hours: Tuesday: 7am – 4:30pm; Wednesday: 7am – 4:30pm; Thursday: 7am – 4pm. Representatives from Eau Claire County will be visiting your exhibits on Tuesday to provide information about the 2020 Wisconsin Farm Technology Days show.

Tents/Tables/Chairs, etc. Rental: You may use your own tent, tables and chairs but all rentals must come through JK Rentals. See <http://www.wifarmtechnologydays.com/exhibitors.php> then click on Tent Order Form. Orders due by June 18th for normal price.

For shavings, chips, mowing, post holes, straw bales see the **Additional Services Form** on www.wifarmtechnologydays.com under Exhibitors. For other services see the **Service Directory** at <http://www.wifarmtechnologydays.com/exhibitor-service-directory.php>.

Thank you for exhibiting at Wisconsin Farm Technology Days